GSA Research and Travel Grants Workshop

GSC Fireside Lounge
February 14, 2019
1:30-2:30PM
1. What’s New?
   1. Application Process
   2. Review Process
   3. Payment Process

2. Frequently Asked Questions
What’s New:
Application Process

Step 1:
- Online Application
  - If you notice anything wrong, please let us know!

Step 2 (if awarded):
- Faculty Sponsorship Form (Ink Signatures Required)
- Direct Payment Form
- For International Students: GLACIER and related Visa documents

Step 2 (if not awarded):
- Application will automatically roll over to next round
• After a review for eligibility and completeness, either one of the two will happen:

1. Applications will go through a random selection process, with the goal to give the maximum amount of people a larger grant amount (i.e. $400+).

2. All eligible applications will receive the same amount of money. For example, if we had done this in the Fall 2018 Round, everyone would have received $200.

We will be bringing this to a vote at the GSA Council Meeting on 2/28/19.

We’d like to hear you opinion! Please go here to vote: https://goo.gl/forms/TCayVpd6Y6VASbQS2
What’s New: Payment Process

• Taxed at 15%
  • As international students are taxed at 30%, we will adjust their awards so that it would equal 15%

• Direct Payment
  • If selected, we will ask that you attend an office hour to fill out your own DP form
  • This will help speed up the grant awarding process
  • If you are not able to come to campus, we will arrange an alternative process
Here are the answers to questions we get emailed the most about.
Am I Eligible?

- Currently enrolled graduate student (during the quarter you apply)
  - You must be paying Student Fees

- For Travel Related Grant Requests:
  - Must have either traveled to or will be traveling to a conference or program or workshop OR traveled to a field research site and engaged in research directly related to your thesis work.
  - For past travel, departure must be within the past 2 calendar years.

- You can only receive up to $1,000 per academic year

- Must have a complete application received by Research and Travel Grants Committee on or before the deadline. Late or incomplete applications are not eligible.
Can I apply for more than one grant per round?

- No, you cannot apply for funding for more than one travel related event at a time
- However, you can apply for funding for both supplies and travel (maximum $1000)
I wasn’t funded, what happens next?

- If you are not funded, your application will automatically
- If you applied for both a Travel Grant and a GRAF grant (supplies or PD) and are only partially funded, we will rollover whichever amount was not funded.
I can’t get the 204 form to download!

- First, you only need to submit a 204 form to the FAST office if you do not already have one on file. If you have gotten a paycheck from the university, you have a 204 on file.

- If you do not have one on file, be sure to open the document with Adobe. It will not work in an internet browser.

- If that still doesn’t work, than please reach out the FAST office finpolicy@ucsc.edu
Funding Timeline (once notified of the award):

1. Direct Payment (DP) forms will be created by you during our office hours. Depending on when you attend, this could be up to 2 weeks.

2. Once DP forms have been created, they will be submitted to the FAST office by the GSA treasurers. At this point, we have no control over the speed of grant distribution. Due to the fact that multiple people have to sign off on the grants before they can be distributed, this process can take up to another 6 weeks.

   • *In short, please be patient and only reach out if you have not received your grant after 2 months.*
What should my GLACIER form look like?

It should have THREE boxes! If you cannot figure this out, please let us know.
We have usually have around $25,000 per quarter to give out for Travel (conferences, workshops and thesis-related travel).

This year we have been lucky to have an additional $40,000 to pay for research related supplies and professional development.

This funding has to be used by June (hence the higher amount to be given out in Winter 2019)

We do not know if we will have funding next year, so after the 2018-2019 school year we may only be able to give out grants for travel (conferences, workshops and thesis-related travel).
I can answer individual question now or any general question!